

Withdrawal Calendar / Refund and Assessment Schedule

Spring 2017

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition benefit have a different schedule; see [Withdrawal & Dropping Classes](#).

Spring 2017 Withdrawal Dates	Refund and Assessment Schedule
By January 6 at 11:59 p.m.	<p>Continuing students who drop all Main Campus classes are eligible for a full refund of their tuition, fees and confirmation deposit.</p> <p>New, readmit & transfer students who drop all Main Campus classes are not eligible for a refund of their confirmation deposit.</p>
January 7 – February 1 at 11:59 p.m.	<p>Students who drop all Main Campus classes are required to pay a \$200 withdrawal fee. The confirmation deposit is automatically credited toward that fee.</p> <p>New, readmit & transfer students are not eligible for a confirmation deposit refund, and will not be charged the withdrawal fee.</p> <p>Continuing Education students are not assessed a financial penalty if they withdraw by Feb. 1.</p>
February 2 – February 15 at 11:59 p.m.	<p>Students who drop all Main Campus classes are required to pay 40 percent of tuition and fees,* and W grades are posted to transcripts (60 percent refund).</p>
February 16 – March 1 at 11:59 p.m.	<p>Students who drop all Main Campus classes are required to pay 60 percent of tuition and fees,* and W grades are posted to transcripts (40 percent refund).</p>
Starting March 2	<p>Students who drop all Main Campus classes are required to pay 100 percent of tuition and fees (no refund), and W grades are posted to transcripts.</p>
March 21	<p>The semester is 60 percent complete; if attendance is confirmed, students who drop all Main Campus classes on or after this date will have earned 100 percent of their financial aid award. See the Financial Aid Withdrawal Policy for more information.</p>
May 5 at 11:59 p.m. (last day of classes)	<p>Last day to withdraw from the university. Students who drop all Main Campus classes are required to pay full tuition and fees, and W grades are posted to transcripts.</p>

*The 60 percent and 40 percent refunds apply to the net portion of tuition after COF has been paid for an in-state student. Only the following fees are partially refunded: student fee, capital construction fee and athletic fee. All other fees will not be adjusted.

Spring 2017 Withdrawal Information

Withdrawal Procedure

To officially withdraw from the university, students should submit a [withdrawal form](#) online. For more information, see [Withdraw from CU](#).

Withdrawal Checklist

To ensure a withdrawal is complete, refer to the [withdrawal checklist](#).

International Students

International students **MUST** consult with International Student and Scholar Services (ISSS) **BEFORE** they withdraw. Failure to do so could endanger the student's immigration status. Contact information: 303-492-8057 or adviser@colorado.edu.

Student Athlete

Student athletes must contact the [Herbst Academic Center](#) **BEFORE** withdrawing. Contact information: 303-492-6591.

Continuing Education (CE)

Students enrolled only in CE classes must contact CE to withdraw. Contact information: 303-492-5148 or ceregistration@colorado.edu.

Students Ordered to Active Duty or Emergency Personnel

Students called to active duty for military or emergency services should contact the Office of the Registrar and provide a copy of their orders. After providing orders, the student may be placed on a leave of absence.

Health and Wellness Information

For information about insurance or billing, contact [Wardenburg Health Services](#), 303-492-5101.

The following offices offer counseling services and information to all CU Boulder students:

Counseling & Psychiatric Services

[CAPS](#) offers confidential counseling up to 30 days from withdrawing. Contact information: Center for Community S440, 303-492-6766 or Wardenburg Health Center, 303-492-5654.

Center for Unity & Engagement

The [CUE](#) offers free counseling. Contact information: Center for Community N320, 303-492-5667.

The Office of Victim Assistance (OVA)

The [OVA](#) offers free and confidential advocacy and trauma counseling. Contact information: Center for Community S440, 303-492-8855, assist@colorado.edu.

Financial Information

Refund/Assessment Schedule

A withdrawal calendar/refund and assessment schedule for Main Campus classes is available on page 1. For more information, see [Withdraw from CU](#).

Tuition Dispute Process

The [tuition dispute process](#) is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. Contact information: 303-492-5381 or bursar@colorado.edu.

Federal Perkins Loans

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. Contact information: Student Loan Department, [Bursar's Office](#), 303-492-5571.

College Opportunity Fund

In-state undergraduate students who withdraw by the drop deadline will not have their authorized COF hours deducted from their lifetime hours. After the drop deadline, COF authorized hours will be deducted from the 145 lifetime hours.

Out-of-State Guaranteed Tuition Rate

Out-of-state students who withdraw from the term do not have their [four-year guaranteed tuition period](#) extended. Contact information: Bursar's Office, 303-492-5381 or bursar@colorado.edu.

Financial Aid

Students who received financial aid may be responsible for returning some or all funding. Students with aid should contact the Office of Financial Aid before withdrawing. Contact information: 303-492-5091 or financialaid@colorado.edu.

RAs and TAs

Graduate students who receive an RA/TA appointment and withdraw within the first 12 weeks of the term will have their RA/TA appointment reversed, and will be responsible for tuition charges according to the refund/assessment schedule.

Faculty and Staff

Faculty and staff using the tuition waiver benefit should contact the Office of the Registrar and Bursar's Office about withdrawing. Contact information: 303-492-5381 or bursar@colorado.edu.

VA Education Benefits

If you are receiving Veteran's education benefits, contact [Veteran's Services](#) at veterans@colorado.edu or 303-492-7322 before you withdraw to ensure they are aware of your situation.

Housing Information

- **Residence hall** residents must notify the residence hall director of their withdrawal and complete the housing checkout procedure within 48 hours of withdrawing. For more information, contact Student Housing at 303-492-6673 or studenthousing@colorado.edu.
- **Bear Creek** residents must notify the Bear Creek office of their withdrawal at 303-735-2275.
- **Family housing** residents must notify the Family Housing Office of their withdrawal at 303-492-6384, and provide 45 days' notice before they move out.

Residential Academic Program (RAP)

Students in a residential academic program (RAP) must contact their RAP advisor to withdraw from their RAP.

Student Selected Opportunities

Athletic Tickets

Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletic ticket office at 303-492-8337.

Student Opportunity Fees

Students who selected [student opportunities](#) are billed based on their selections. To request a refund, contact the office providing the service by the posted deadline (see the [Academic Calendar](#)).

CU Recreation Center

Withdrawn students are not eligible to use the Recreation Center. Students on an official [leave of absence](#) may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center at 303-492-6880.

Planning to Return to CU?

Degree-seeking undergraduate students may take a leave of absence of up to two semesters plus one summer from their last graded semester without reapplying. Please refer to the [return chart](#). While away, students can register with the same priority as before. Their CU email and MyCUInfo accounts remain active. Undergraduate students may access certain CU Boulder benefits while away by applying for a leave of absence. For more information, call 303-492-6970 or see [Withdraw from CU](#).

Graduate, Law and MBA students

must [apply](#) in order to take a leave of absence. They will register with the same priority as before and are able to access certain benefits while away. Approval signatures are required.